

Schedule of Accommodation

Project No. / Description :

SoA (Design Standard) for Day Care Centre for the Elderly (Capacity: 40 to 120 places)(non-kitchen based)^{Note 1}

Department :

Social Welfare Department

Item No.	Description	No. of Persons/ Items	Space Standard/ Unit Area (m ²)	No. of Rooms	Room Size (m ²)	Total Area in NOFA ^{Note 2} (m ²)				Air Conditioning (Yes / No)	Remarks/ Special Requirement
						Cellular Office		Open Plan			
						From	To	From	To		
Part I : Space Provision for Staff in Office Accommodation											
1	Cellular Office Open Plan for staff and F/E Staff - Registered Nurse	1-2	4.4					4.4	8.8	Yes	Staff Full-time registered nurse (4.4 to 8.8 m ²)
2	Office furniture & equipment Writing desk for CA Officer chair for CA Filing cabinet with safe Filing cabinet Twin-door cabinet Computer desk for office Visitor chairs Fax machine Photocopying machine	1-2 1-2 1-2 1-2 1-2 1-2 2-4 1 1	1.0 1.0 0.8 0.8 0.8 1.2 1.0 1.0 2.0					1.0 1.0 0.8 0.8 0.8 1.2 2.0 1.0 2.0	2.0 2.0 1.6 1.6 1.6 2.4 4.0 1.0 2.0	Yes	Ancillary Area - Full-time CA - Writing desk (1.0-2.0 m ²) - Officer chair (1.0-2.0 m ²) - Visitor chairs (2.0-4.0 m ²) - Computer desk for office (1.2-2.4 m ²) - Others (5.4-7.8 m ²)
	Sub-total	11-20						15.0	27.0		
Part II : Space Provision for Ancillary Facilities											
3	Open Plan Reception							6.0	6.0	Yes	
4	Cellular Rooms Interview Room			1-2	6.5	6.5	13.0			Yes	Standard provision for an interview room is 6.5m ²
5	Medical Consultation / Nurse Duty Room / Sick Room			1-2	12.0	12.0	24.0			Yes	To accommodate an enrolled nurse, a hospital bed and ancillary area for medicine cupboard, drug refrigerator, health scale, walking aids, folding screen and medical equipment
6	Physiotherapist / Training Room	20-60		1	49 to 139	49.0	139.0			Yes	To accommodate 50% of the total number of service users at 2.25m ² each at one time. The part-time PT's working area of 4m ² is combined with the training room to allow flexibility and better utilisation of space.
7	Common Room	40-120		1	82.4 to 244.8	82.4	244.8			Yes	1m ² per capita 2m ² additional allowance for 50% of the total number of service users to lie down for rest. Space for 3 to 6 cupboards at 0.8m ² each. To be adjacent to the Dining/Activity Room for better utilisation of space.
8	Dining / Activity Room / Meal Provision Area	40-120		1	57.2 to 171.6	57.2	171.6			Yes	1m ² per capita for dining 0.4m ² additional allowance for 40% of the total number of service users who are walking aid or wheelchair users. Additional 0.3m ² each for parking of wheelchairs for 40% of the total number of service users. Meal provision area of 6m ² to 18m ² To be adjacent to the Common Room for better space utilisation
9	Multi-Sensory Area	4-12		1	10 to 30	10.0	30.0			Yes	10m ² to 30m ² is provided for Multi-Sensory Area in providing treatment to 4-12 service users with dementia at one time
10	General Store			1-3	6.0	6.0	18.0			No	1 to 3 General Store(s) with standard provision of 6m ² for 40-p
11	Laundry / Workroom			1	16.0	16.0	16.0			No	Standard provision for Laundry / Workroom is 16m ²
12	Staff Changing Room	7-22		1	7 to 22	7.0	22.0			No	Changing cum locker area @1m ² for each full time PCWs Should be separated into male and female
13	Others Bath / Toilet		as appropriate							No	To meet the operational need, at least one accessible toilet to be placed near the Medical Consultation / Nurse Duty Room / Sick Room. Floor area to be advised by the Project Architect
Total Area (in NOFA)						From 267.1 to 711.4 (Say 267 to 711m²)					

Note 1: The approved SoA is for a 40 to 120 places Day Care Centre for the Elderly operated on a standalone basis.

Note 2: Approved space in NOFA: Net Operational Floor Area.